

ORDINANCE 23-33
Sponsored by Personnel Committee

Be it enacted by the Quorum Court of the County of Faulkner, State of Arkansas. An Ordinance to be entitled: An Ordinance to amend and supplement the Faulkner County Personnel Manual .

WHEREAS, the Quorum Court is designated by the Arkansas Constitution as the body responsible for defining and establishing the permanent or temporary organization and system of principles for county government for the control and conduct of county affairs; and

WHEREAS, the Faulkner County personnel policy should be altered in order to remain in compliance with State and Federal law and provide clear guidance to all county employees.

NOW THEREFORE, BE IT ENACTED BY THE QUORUM COURT OF FAULKNER COUNTY, ARKANSAS:

Section 1: Amend Section XL. "Bereavement Leave" as follows:

- A. Leave with pay of up to three (3) days may be taken, **with the approval of the supervising elected official**, in case of death of an employee's relative. Two additional days for necessary travel time may be granted if out-of-state travel is required. Maximum time for bereavement leave, including the two additional days necessary for out-of-state travel, shall not exceed forty (40) hours.
- B. Vacation leave, compensatory time, or leave without pay may be granted, **with the approval of the supervising elected official**, for deaths other than above.
- C. Bereavement leave not used at the time of the death cannot be used at a later date.

Approved by the Quorum Court on October 31, 2023.

Attest: _____
Margaret Darter
Quorum Court Secretariat
Faulkner County, AR

Approved: _____
Allen Dodson
Faulkner County Judge
Faulkner County, AR

Dated: _____, 2023

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