



Faulkner County Floodplain Development Permit Application

Permit Number: _____

I _____ (Applicant) apply for a permit to develop in a designated Special Flood Hazard Area. The work to be performed is described below and in attachments hereto. I agree that all described work shall be completed in accordance with the terms and conditions of this permit and the requirements of the Flood Damage Prevention Ordinance of Faulkner County, Arkansas and with all other applicable Federal, State, and Local regulations.

Name: _____
Phone # _____
Email: _____
Contractor's Name: _____

Project Location: _____
Parcel # _____
Contractor's Phone # _____

Section A: Description of Work

Proposed Development Description

- | | |
|--|---|
| <input type="checkbox"/> New Residential Construction | <input type="checkbox"/> Manufactured or Mobile Home Installation |
| <input type="checkbox"/> New Commercial Construction | <input type="checkbox"/> RV / Camper |
| <input type="checkbox"/> Alterations, Additions, or Repairs to Existing Structure (Complete Section B) | <input type="checkbox"/> New Subdivision
Acreage: _____ # of Lots: _____ |
| <input type="checkbox"/> Accessory Building | <input type="checkbox"/> Combined Use (Residential & Commercial) |

Other Development Activities

- | | |
|--|---|
| <input type="checkbox"/> Elevating Structure with Fill (Compaction Certificate Required) | <input type="checkbox"/> Water Course Alteration |
| <input type="checkbox"/> Roadway or Bridge Construction | <input type="checkbox"/> Grading |
| <input type="checkbox"/> Utilities Only (power pole, water meter, etc.) | <input type="checkbox"/> Dredging |
| <input type="checkbox"/> Drainage Improvement (including culvert work)
Length & Width of Culvert: _____ | <input type="checkbox"/> Propane Tank (Anchoring Required) |
| <input type="checkbox"/> Fill Dirt Only | <input type="checkbox"/> HVAC Unit (Anchoring Required)
Elevated To: _____ |
| <input type="checkbox"/> Other:

_____ | |

Foundation Type

- | | |
|---|---|
| <input type="checkbox"/> Slab on Grade | <input type="checkbox"/> Elevated Slab |
| <input type="checkbox"/> Crawlspace (Flood vents are required if below BFE)
Square Footage of Structure: _____ | <input type="checkbox"/> Piers or Pilings |

Section B: Alterations, Additions, or Improvements to an Existing Structure (Skip if new development)

Describe the alterations, additions or improvements: _____

What is the estimated market value of the existing structure? \$ _____
What is the estimated cost of the proposed construction? \$ _____
What is the estimated cost of alterations, additions, or improvements over the past ten (10) years including the cost of the proposed construction? \$ _____

Note: If the cumulative cost of the proposed construction in conjunction with any previous improvements during a ten (10) year period equals or exceeds 50 percent of the market value of the structure then the structure must meet the requirements of new construction contained in the current Faulkner County Flood Hazard Prevention Ordinance.

Section C: Site Identification

1. The parcel is partially located in the SFHA, but building / proposed development is NOT.
2. The parcel is in a FEMA identified floodplain or BLE area.
3. The parcel is in a FEMA identified floodway.
(If checked, a Letter of Map Revision (LOMR), FEMA Form MT-2, must be completed and attached. See Section F.4)
4. What flood zone and panel number appear on the Flood Insurance Rate Map (FIRM) in the proposed development area?
Zone _____ Panel Number _____ Dated _____
5. What is the Base Flood Elevation (BFE) at the site?
_____ feet. North American Vertical Datum (NAVD)
Note: If BFE is not available applicant must provide an estimated BFE (See Section E.1.)
6. What is the required Lowest Floor Elevation (Including Basement)?
_____ feet, NAVD (2 ft. above BFE min.)
7. What is the elevation to which all attendant utilities, including all heating and electrical equipment will be installed or flood proofed?
_____ feet NAVD (2 ft. above BFE min.)
8. Commercial Development: If the structure is flood proofed, the required flood proofing elevation is _____ feet. NAVD (2 ft. above BFE min.)

Section D: Non-Residential Construction

Type of flood protection method used?

- Elevation Flood Proofing (Commercial Only)

Note: If flood proofing, a Flood Proofing Certificate is required (See Section F.3)

Section E: Administration

1. The applicant must submit the following items prepared, signed, and sealed by a land surveyor, engineer or architect authorized to certify elevation information for review by the County Floodplain Administrator:
 - A Site Plan showing each proposed development identified in Section A, the flood zone(s) affecting the property and the Base Flood Elevation(s) (BFE).
 - An Elevation Certificate, FEMA Form 81-31 (See Section G.2), providing existing or planned building elevation information for Section C2 a), b), e), f), and g) of Form 81-31.
2. **The applicant understands that a site inspection and verification on existing construction must be completed by the County Floodplain Administrator for approval prior to proceeding with further construction:**
 - (a) for slab construction – after the slab form is set but prior to pouring.
 - (b) for crawl space construction – after the floor is framed but prior to erecting any walls to assure elevation requirement.**Note: If for any reason the floor elevation does not comply with the required height above the BFE, alterations will be required before continuing construction.**
3. **A Final Elevation Certificate must be submitted to the County Floodplain Administrator after the building is complete and ready for occupancy.**
4. A benchmark must be established and left on site until the development is complete at that location.
5. A Flood proofing Certificate, if required, prepared by a Registered Professional Engineer must be submitted to the County Floodplain Administrator. (See Section F.3)
6. The applicant is responsible for acquiring (required and approved) Local, State, or Federal permits prior to start of construction. (See Section F.6)

Section F: Attachments (Check and provide all that apply)

1. Site plan showing buildings and improvements, flood zones and BFE(s) (existing or estimated).
2. FEMA Form 81-31, Elevation Certificate completed by a licensed surveyor – required for each structure.
3. FEMA Form 81-65, Flood proofing Certificate – required for non-residential flood proofing in lieu of Elevation Certificate – completed by Registered Architect or Professional Engineer.
4. FEMA Form MT-2, Letter of Map Revision Request – “No Rise/No Impact” determination by Registered Professional Engineer for development in floodway.
NOTE: The above forms may be found at: <http://www.fema.gov>
5. An “Approximate” zone elevation determination by a Professional Land Surveyor or Registered Professional Engineer submitted on a FEMA Elevation Certificate. (Required for areas where Base Flood Elevation has not been determined by FEMA)

6. **The Permits that may be required include, but not limited to, those from:**
- Arkansas Department of Energy and Environment. (Short Term Activity Authorization, National Pollutant Discharge Elimination System Permit – Storm water runoff control) 501-682-0040
 - US Army Corps of Engineers (Section 404 Clean Water Act – Wetlands Determination) 501-324-5551
 - US Fish and Wildlife Service (Threatened and Endangered Species) 501-513-4470
 - Arkansas Game and Fish Commission, (Lake Conway area) 501-470-3309.

NOTE: Applicant's signature on this permit certifies that the permitting agencies have been contacted and the required permits have been acquired.

NOTE: Applicant understands and agrees that: 1) This permit is issued on the conditions and facts described herein; 2) any permit may be revoked or replaced if conditions or facts change; 3) permit is void if the activity is not begun within 180 days of the issuance date; and 4) the permit is valid for only one year from the date issued.

Applicant Signature

I, the undersigned, understand that I must comply with the Faulkner County Flood Damage Prevention Ordinance and all applicable Local, State, and FEMA regulations.

Applicant's Signature: _____

Date: _____

Upon completion, submit report to:

Faulkner County Office of Emergency Management
 Attn: Floodplain Administrator
 Email: oem@faulknercountyar.gov

Physical Address:
 57 Acklin Gap Rd
 Conway, AR, 72032

Mailing Address:
 801 Locust Ave
 Conway, AR, 72034

Phone: 501-450-4935

To be completed by Floodplain Administrator

Permit To Develop: Issued Prior to Construction

Approved Denied

Signature of Floodplain Administrator: _____

Date: _____

Floodplain Administrator Notes

Verification Of Compliance: Issued Following Final Inspection

Development Complies with Permit Development Does Not Comply with Permit

Approved Permit # _____

Signature of Floodplain Administrator: _____

Date: _____