

## FAULKNER COUNTY LEPC 2023

**Team:** LEPC  
**Date:** NOVEMBER 15, 2023  
**Time:** 12:00 pm  
**Location:** FAULKNER COUNTY OFFICE OF EMERGENCY MANAGEMENT  
**Members Present:** ASHLEY ROBERTS, NYCOLE BARR, SHELIA MOIX, JIMMY WIEDOWER, JIM POWELL, SAM CUMMINGS, BRUCE ALEXANDER, LOGAN PRYOR, MARK ECKELKAMP, CAROL WALTON, JOHN KNOTTS, SUSAN MOLSBEE, TABITHA CLARKE, JENNIFER EVANS, GAYLE COMBS

Agenda Item	Discussion	Responsible Party	Follow Up Required
<b>I. CALL TO ORDER</b>	At 12:00 pm, Shelia called the meeting to order. She welcomed everyone and thanked everyone for attending. She also thanked Union Pacific for sponsoring our lunch.	Shelia Moix	
<b>II. APPROVAL OF MINUTES</b>	A motion and second was made to approve the last meeting's minutes. Minutes were approved.	Shelia Moix	
<b>III. PROGRAM</b>	<p>Today's program was on the Integrated Preparedness Program (IPP). The Arkansas Division of Emergency Management is requiring all counties to create an IPP and is encouraging the county Local Emergency Planning Committees to help create it.</p> <p>A video was shown to help explain what an IPP is and how it is created. The video explained that the IPP should include whole community involvement. Subject matter experts should be invited from the community to help identify preparedness priorities throughout the county. During an IPPW or Integrated Preparedness Program Workshop four steps are followed to create an IPP. Step one is identifying preparedness priority factors. Step two is establishing preparedness priorities to use in the IPP. Step three is developing a multi-year schedule. Step four is establishing program reporting.</p> <p>ADEM is pushing the 75 counties to create an IPP and to involve their LEPC group. Currently the state only has 35 active LEPC's. They are also pushing to have whole community involvement.</p> <p>The suggested schedule for the plan is a quarterly approach. The first quarter of October to December includes attending the ADEM meeting, identifying the planning team and a facility to hold the workshop. Second quarter, January to March, includes setting a date for the workshop, sending invites to participants, assessing community needs and identifying 3 preparedness goals. The third quarter, April to June, tasks are hosting the workshop, drafting the IPP and submitting meeting minutes and sign in rosters to ADEM. Finally the fourth quarter, July to August, is submitting the final IPP to ADEM by August 31st.</p> <p>Shelia asked the group to think about some preparedness goals for the next meeting and also who else might be good to invite to LEPC to be involved with the county's IPP. The group thought the</p>	Shelia Moix	

<p><b>IV. OLD BUSINESS</b></p> <p><b>V. NEW BUSINESS</b></p> <p><b>VI. ANNOUNCEMENTS</b></p> <p><b>VII. ADJOURNMENT</b></p> <p><b>NEXT MEETING</b></p>	<p>following groups would be beneficial to be involved: schools, daycares, Department of Education, nursing homes, local businesses, police, fire, politicians, ArDot and transportation authority, United Way and media.</p> <p>A motion was made by Carol Walton with University of Central Arkansas for the Faulkner County LECP to be identified as the planning team for Faulkner County's IPP. A second was made. All were in favor, none opposed.</p> <p>Carol Walton, UCA, would try to confirm a location for the workshop.</p> <p>Shelia asked the committee if the meeting time was convenient for everyone. In hopes of increasing participation in our LEPC, she asked if a different time would work better. The group stated lunch was the best. She encouraged everyone to invite anyone to the next meeting that would be a good LEPC candidate.</p> <p>No old business.</p> <p>No new business.</p> <p>Shelia announced that we received a federal declaration for public assistance from the June 25 storms. Currently the individual assistance is still under review.</p> <p>12:57 pm</p> <p>January 17, 12:00 pm</p>	<p>Shelia Moix</p> <p>Shelia Moix</p> <p>Shelia Moix</p> <p>Shelia Moix</p>	
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Respectfully Submitted: \_\_\_\_\_